

I. STATEMENT OF ADEQUATE NOTICE

- McAlister read the statement of adequate notice:

In compliance with the “Open Public Meetings” Act of the State of New Jersey, adequate notice of this regular meeting of the Board of Trustees was provided in the following manner

(1) On May 16, 2018 advance written notice of this scheduled meeting was posted at the bulletin board, 2nd floor, “J” Building of the Mays Landing Campus, Cape May County Campus, and Worthington Atlantic City Campus and copies of the notice were delivered to the clerks of Atlantic and Cape May counties and clerks of the Boards of Chosen Freeholders of Atlantic and Cape May Counties, and

(2) On May 16, 2018 copies of advance written notice of this meeting were mailed to all persons, who according to the records of Atlantic Cape Community College requested and paid for such notices on or before January 1, 2018.

II. FLAG SALUTE

- Chairperson Coskey asked everyone to rise and salute the flag.

III. ROLL CALL

- McAlister provided a roll call for board members and marked others in attendance.

| Board Members | College Personnel |
|---------------------|---|
| ✓ Ellen Byrne | ✓ Dr. Barbara Gaba, President |
| ✓ Christina Clemans | ✓ Lou Greco, Esq., Legal Counsel |
| ✓ Dave Coskey | ✓ Eileen Curristine, Dean of Human Resources, Public Safety and Compliance |
| X James Kennedy | ✓ August Daquila, Dean of Administration & Business Services |
| ✓ Brian Lefke | ✓ Jean McAlister, Board Secretary, Dean of Resource Development, President/Board Operations |

| Board Members | College Personnel |
|---|---|
| ✓ Jenna DeLuca | X Dr. Josette Katz, Interim Vice President, Academic Affairs |
| ✓ Daniel Money | ✓ Leslie Jamison, Dean of Finance |
| X Maria K. Mento | ✓ Dr. Richard Perniciaro, Executive Vice President - Planning, Research, Information Technology Services & Facilities |
| ✓ Thomas Milhous | ✓ Paula Stewart Davis, Acting Dean of Student Affairs and Enrollment Management |
| ✓ Donald J. Parker | ✓ Donna Vassallo, Dean Worthington Atlantic City Campus, and Dean of Career and Workforce Training |
| ✓ Robert Bumpus | ✓ Maria Kellett, Dean of Cape May County Campus, Associate Dean of Resource Development |
| ✓ Maria Torres | ✓ Laura Batchelor, Executive Director of College Relations and Marketing |
| ✓ Helen Walsh | |
| ✓ Leslie White-Coursey | |
| Others in Attendance | |
| ✓ Francine Springer, Cape May County Government | ✓ Bonnie Lindaw, Atlantic County Government |
| ✓ Caesar Niglio | ✓ Heather Peterson ✓ Kathy Landau |

IV. CALL TO ORDER –

-Chairperson Coskey called the meeting to order at 6 pm.

V. PRESIDENT’S REPORT

-Dr. Gaba reported on the following:

Signage

-We are currently redesigning the wayfinding and other signage at all three campuses that will be paid for through Chapter 12 funds. One example is the new sign on the Cape May County Campus building denoting Atlantic Cape Community College. Additionally, on the Mays

Landing Campus the plan is to replace the digital board on the Black Horse Pike.

K-12 Initiatives

-Academic Affairs is finalizing details on an agreement with Pleasantville High School to offer an “*Early College*” program whereby students will work toward an Associate of Liberal Arts degree at Atlantic Cape. This program is being coordinated by the George Washington Carver Education Foundation, as part of the Bill and Melinda Gates Foundation “Jobs for the Future”. Courses that meet Atlantic Cape requirements as college-level, with appropriately credentialed high school faculty, will be offered (on-site) at Pleasantville High School as part of dual-credit offerings. A signing ceremony has been scheduled for *June 25 at 10am*. Our goal is to approach other school districts to expand this model beyond Pleasantville High School, including Cape May County.

Stockton Partnership

-Dr. Katz and Chef McClay attended the Stockton University Hospitality Management Advisory Board. Atlantic Cape has proposed that the schools partner together so Stockton Hospitality Management students can take Culinary Arts courses not offered at the Stockton campuses.

Community Outreach

- Atlantic Cape’s Workforce Development area in partnership with Cape May County Chamber has held a series of “*Customer Service*” classes, including May 16th at the Cape May Lewes Ferry Terminal.

-The Cape May County Campus team continues to work on campus visibility. A Farmers Market is scheduled throughout the summer, Thursdays, June 28 through August 30. There will be local produce vendors, food trucks, entertainment and children’s activities.

- The Mays Landing Campus was the site for the “*Atlantic County Opioid Summit*” presented by the Superior Court in Atlantic and Cape May Counties. It was well attended with over 300 attendees representing law enforcement, recovery agencies, school districts, emergency management, hospitals, behavioral health centers, and members of community with an interest.

Enrollment

-We up slightly up for summer 2.3% from last year, but at 91.5% of our FY 2019 goal with two more summer sessions to go. The Worthington Atlantic City Campus is showing an increase of 35 students year to year. We continue to monitor enrollment and review and eliminate as many registration barriers for students that is possible.

Inside the College (Commencement)

- There were 748 graduates this year; 325 graduates walked in the ceremony. There were more than 2,000 family and friends in attendance. Each of our students has a story to tell about their journey to achieve their associate degree. Dr. Gaba shared a few examples of students who have shared stories with her. Many of our students were highlighted in the Press of Atlantic City and other media outlets.

VI. COMMENTS FROM THE PUBLIC

- Chairperson Coskey called for comments from the public on agenda items.
- None noted

VII. EXECUTIVE SESSION

- At 6:20 pm Chairperson Coskey requested a motion to go into Executive Session.
- Trustee Lefke motioned to approve, Trustee Byrne seconded.

ROLL CALL:

ALL AYES
NO NAYS
NO ABSTENTION

Secretary's Note: Regular Session resumed at 6:59 pm.

VIII. CONSENT RESOLUTIONS

- McAlister read the following consent resolutions.

Res. #97 Approve: Regular Session Minutes (April 24, 2018)

Res. #101 Approve:. Authorizing the award of contract with T. L. Groseclose Associates for student insurance, accident and catastrophic for sports.

Res. #101

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
Student Insurance
Accident and Catastrophic for Sports**

WHEREAS, under New Jersey Community College Contract Law a contract for Insurance may be negotiated or awarded without public advertising for bids; and

WHEREAS, the Purchasing Office has determined and certified in writing that the value of the acquisition should exceed the Pay to Play requirements of \$17,500; and

WHEREAS, the term of this contract is one year, and

WHEREAS, T.L. Groseclose Associates have submitted a proposal indicating they will provide Student Insurance per the attached schedules with the same rates as the prior year, and

WHEREAS, T.L. Groseclose Associates have completed and submitted a Business Entity Disclosure Certification which certifies that T.L. Groseclose Associates have not made any reportable contributions to a political or candidate committee in Atlantic County or Cape May County in the previous one year and that the contract will prohibit T.L. Groseclose Associates from making any reportable contributions through the term of the contract.

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College authorizes a contract with T.L. Groseclose Associates as described herein.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

Res. #102 Approve: Entering into a contract for three years at a cost based on the student fees collected for the Radiologic classes taught at Shore Medical Center.

Res. #102

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES
Shore Medical Center
Somers Point, NJ**

WHEREAS, under New Jersey Community College Contract Law (18A:64a-25.5) a Contract for Professional Services may be negotiated or awarded without public advertising for Bids, and

WHEREAS, as required by Play-To-Play law a Business Disclosure Entity Certification is on file, and

WHEREAS, Atlantic Cape needs an alternate site by to conduct coursework instruction in Radiologic Technology requiring knowledge and accessibility of specialized equipment not available on-site at the College, and

WHEREAS, a partner is required for our students to participate in related clinical fieldwork education endeavors in conjunction with the Atlantic Cape's Radiologic Technology degree program requirements, and

WHEREAS, Shore Medical Center is the only site in the area with facilities to provide these services, and

WHEREAS, Shore Medical Center can deliver the courses required by the College, and

WHEREAS, Shore Medical Center meets the requirements the College seeks in a partner including allowing the awarding of Title IV financial aid, and

WHEREAS, Shore Medical Center will work as a sub-contractor and will be paid on a per student, per course basis funded by student fees, and

WHEREAS, Shore Medical Center will provide an updated list of fees annually, and

WHEREAS, the course fees for academic year 2018-2019 are affixed hereto.

THEREFORE BE IT RESOLVED, that the Board of Trustees of Atlantic Cape Community College will enter into a contract for three years at a cost based on the student fees collected for the Radiologic classes taught at Shore Medical Center.

Res. #103 Approve: To submit an application to the Emil Buehler Perpetual Trust, requesting a grant of \$200,000 in order to purchase drone teaching equipment, over the anticipated term of Jan. 1, 2019 through Dec. 31, 2019.

Res. #103

Grant- Emil Buehler Perpetual Trust

WHEREAS, the Emil Buehler Perpetual Trust is soliciting grant applications, and

WHEREAS, the Emil Buehler Perpetual Trust will provide competitive funding for the research and development of new and improved aircraft and promote the field of aviation science and technology, and

WHEREAS, Atlantic Cape will request a grant of \$200,000 in order to purchase drone teaching equipment, over the anticipated term of Jan. 1, 2019 through Dec. 31, 2019.

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to submit an application to the Emil Buehler Perpetual Trust, requesting a grant of \$200,000 in order to purchase drone teaching equipment, over the anticipated term of Jan. 1, 2019 through Dec. 31, 2019.

Res. #104 Approve: To submit an application to the Gladys Brooks Foundation, requesting a grant of \$100,000 for endowment funds for scholarships for female students pursuing degrees and certifications in STEM, including aviation, over the anticipated term of Sept. 1, 2018 – Aug. 31, 2019.

Res. #104

Grant-To Apply –Gladys Brooks Foundation

WHEREAS, the Gladys Brooks Foundation is soliciting grant applications, and

WHEREAS, Atlantic Cape will request a grant of \$100,000 for endowment funds for scholarships for female students pursuing degrees and certifications in STEM, including aviation, over the anticipated term of Sept. 1, 2018 – Aug. 31, 2019.

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to submit an application to the Gladys Brooks Foundation, requesting a grant of \$100,000 for endowment funds for scholarships for female students pursuing degrees and certifications in STEM, including aviation, over the anticipated term of Sept. 1, 2018 – Aug. 31, 2019.

Res. #105 Approve: To submit an application to the State of New Jersey Dept. of Labor and Workforce Development’s Workforce Innovation and Opportunity Act (WIOA) Title II, Adult Education and Family Literacy Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Programs, Fiscal Year 2019 to provide adult basic education, literacy, and English as a second language services in Atlantic County and Cape May County, applying for these funds as a single entity in Atlantic County and as a lead agency with Cape May County Technical School District as a partner in Cape May County, requesting a continuation grant of \$450,060 for Atlantic County and a continuation grant of \$163,380 for Cape May County, over the term of July 1, 2018 – June 30, 2019.

Res. #105

Grant-To Apply Labor and Workforce Development’s Workforce Innovation and Opportunity Act (WIOA) Title II

WHEREAS, the State of New Jersey Dept. of Labor and Workforce Development is solicited applications for Workforce Innovation and Opportunity Act (WIOA) Title II, Adult Education and Family Literacy Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Programs-FY 18, 19 and 20, and

WHEREAS, the Board of Trustees approved Resolution #107 at the March 28, 2017 meeting to submit an application to the State for FY 18, 19 and 20, to provide adult basic education, literacy, and English as a second language services in Atlantic County and Cape May County, applying for these funds as a single entity in Atlantic

County and as a lead agency with Cape May County Technical School District as a partner in Cape May County, requesting a grant of \$528,050, over the term of July 1, 2017 – June 30, 2018, and

WHEREAS, Workforce Innovation and Opportunity Act (WIOA) Title II, Adult Education and Family Literacy Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Programs, Fiscal Year 2019 will provide Atlantic County with a continuation grant of \$450,060 and Cape May County with a continuation grant of \$163,380, over the term of July 1, 2018 – June 30, 2019.

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to submit an application to the State of New Jersey Dept. of Labor and Workforce Development's Workforce Innovation and Opportunity Act (WIOA) Title II, Adult Education and Family Literacy Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Programs, Fiscal Year 2019 to provide adult basic education, literacy, and English as a second language services in Atlantic County and Cape May County, applying for these funds as a single entity in Atlantic County and as a lead agency with Cape May County Technical School District as a partner in Cape May County, requesting a continuation grant of \$450,060 for Atlantic County and a continuation grant of \$163,380 for Cape May County, over the term of July 1, 2018 – June 30, 2019.

Res. #106 Approve: To reaffirm Marketing polices needing non-substantial changes to title and area as described here in.

Res. #106

Policies-Marketing Policies Renumber and Reaffirm

WHEREAS, it is periodically necessary to review, reaffirm, and recommend changes to policies in order to ensure orderly operation of the College, and

WHEREAS, the following Policies have been identified as needing only non-substantial changes to title, area, and are seeking to be reaffirmed by the Board:

- Policy No. 507- Purchase of Broadcast or Print Media to be renumbered and renamed as Policy No. 302- Purchase of Advertising
- Policy No. 508- Style/ Use of College Seal or Logo to be renumbered Policy No. 303
- Policy No. 509- Official Advisor, College Recruitment/Marketing Publications to be renumbered Policy No. 304.
- Policy No. 510- Special Events to be renumbered Policy No. 305- Special Events.
- Policy No. 511- News Releases to be renumbered and renamed as Procedure No. 306.1- Media Contact & New Releases.
- Procedure No. 511.2 Media Contact to be renumbered as Policy No. 306 Media Contact.
- Policy No. 512- Graphic Design/ Production Services to be renumbered as Policy No. 307- Graphic Design/ Production Services.

THEREFORE BE IT RESOLVED, that the Board reaffirm the Policies as described here in.

Res. #107 Approve: To approve the adoption of Policy No. 27-College Social Media Policy.

Res. #107

Policy No. 27-College Social Media Policy

WHEREAS, it is periodically necessary to review, reaffirm, adopt and recommend changes to policies in order to ensure orderly operation of the College, and

WHEREAS, at the recommendation of the College and Middle States, the President has sought to establish and implement a social media policy, and

WHEREAS, this policy will establish appropriate standards for the use of social media by Atlantic Cape Community College.

THEREFORE BE IT RESOLVED, that the Board approved the adoption of Policy No. 27-College Social Media Policy.

Res. #109 Executive Session

-Trustee Lefke motioned to approve the consent agenda, Trustee Byrne seconded.

ROLL CALL:

AYES

NO NAYS

ABSTENTIONS-Trustee Bumpus abstained from #97.

Motion carried.

IX. BUDGET REPORT

- Chairperson Coskey asked Trustee Byrne to provide a budget report as part of regular resolutions.

X. REGULAR RESOLUTIONS

Res. #98 - FY18 Financial Statement for ten months ended April 30, 2018.

-As of April 30, 2018, the College has earned 92% of budgeted revenues and expended 82% of budgeted expenditures. Fiscal year to date revenue is down 3.7% from the prior year compared to a revised budgeted decrease of 1.7%. Fiscal year to date expenditures are down 5.5% from the prior year compared to a revised budgeted decrease of 3.2%. Although the revenues are down by more than the budgeted decrease, the expenditures are also down by more than budgeted. Fiscal year credits are above budget by 607 credits or .5%.

-The budgeted enrollment decrease was 7%. Net tuition and fee revenue, excluding pass-through Aviation and Radiology fees, is below budget by \$180,000 for the fiscal year to date. Culinary revenues are under their budgeted amount and account for the revenue shortfall. On the expense side, salaries and benefits, which account for 80% of the budget, are down 6.1% from the prior year.

-Based on the information known to date for the year to date actuals plus projected revenue and expenses through June 30, 2018, management projects that the College will be within the FY18 budgeted margin.

-Trustee Byrne motioned to approve Res. #98, Trustee Torres seconded.

ROLL CALL:

ALL AYES

NO NAYS

NO ABSTENTIONS

Res. #64 Rev Approve: Tuition and Fee Schedule incorporating Radiology course fees and setting a tuition rate for Concurrent Courses taught on High School Premises commencing with the summer session FY 2019

Res. #64 Rev

WHEREAS, the Board of Trustees approved Resolution #64 on February 27, 2018, and

WHEREAS, the Radiology course fees were listed as TBD, and

WHEREAS, the Radiology course fees have been set for FY2019, and

WHEREAS, the need to establish a tuition rate for Concurrent Courses taught on High School premises has been identified,

THEREFORE BE IT RESOLVED that, upon recommendation of the President, the Board of Trustees approve Resolution #64 Revised incorporating Radiology course fees and setting a tuition rate for Concurrent Courses taught on High School Premises commencing with the summer session FY 2019.

| SCHEDULE OF FEES PROGRAMS - SPECIAL FEES (continued) | FY 2019 PROPOSED | FY 2018 ACTUAL |
|---|-----------------------------|---------------------------|
| <u>Radiologic Technology</u> | | |
| Radiographic Procedures I Course Fee RADX 102 | \$1,872.75/course | \$1,865.25/course |
| Principles of Imaging I Course Fee RADX 103 | \$1,248.50/course | \$1,243.50/course |
| Clinical Radiography I Course Fee RADX 104 | \$1,248.50/course | \$1,243.50/course |
| Radiographic Procedures II Course Fee RADX 105 | \$1,872.75/course | \$1,865.25/course |
| Principles of Imaging II Course Fee RADX 106 | \$1,248.50/course | \$1,243.50/course |
| Clinical Radiography II Course Fee RADX 109 | \$1,248.50/course | \$1,243.50/course |
| Clinical Radiography III Course Fee RADX 201 | \$1,872.75/course | \$1,865.25/course |
| Radiographic Procedures III Course Fee RADX 202 | \$1,248.50/course | \$1,243.50/course |
| Principles of Imaging III Course Fee RADX 203 | \$1,248.50/course | \$1,243.50/course |
| Radiation Biology & Protection Course Fee RADX 204 | \$1,872.75/course | \$1,865.25/course |
| Introduction to Advanced Modalities Course Fee | \$624.25/course | \$621.75/course |

| SCHEDULE OF FEES PROGRAMS - SPECIAL FEES (continued) | FY 2019 PROPOSED | FY 2018 ACTUAL |
|---|-----------------------------|---------------------------|
| RADX 205 | | |
| Clinical Radiography IV Course Fee RADX 206 | \$1,872.75/course | \$1,865.25/course |
| Clinical Radiography V Course Fee RADX 207 | \$2,497.00/course | \$2,487.00/course |

| TUITION RATE FY2019 | FY 2019 PROPOSED | FY 2018 ACTUAL |
|---|-----------------------------|---------------------------|
| Concurrent Courses taught on High School Premises (Tuition Only-no fees) | \$105.00 Per Credit Hour | |

-Trustee Byrne motioned to approve resolution #64 Revised, Trustee Milhous seconded.

ROLL CALL:

ALL AYES
NO NAYS
NO ABSECTIONS

Res. #100 Approve: RFP219- Audit Services, 2-year contract, \$81,600.00, Bowman & Company, Woodbury, NJ; **OQ161**-CE Guide Printing, \$18,075.22, Engle Printing & Publishing, Mount Joy, PA.

Res. #100

AWARD OF BIDS

| Number | Item and Vendor Information | Amount |
|---------------|--|-------------------|
| RFP219 | Audit Services, 2-year contract | \$81,600.00 |
| | Bowman & Company Woodbury, NJ | |
| OQ161 | CE Guide Printing | \$18,075.22 |
| | Engle Printing & Publishing Mount Joy, PA | |
| | | Total \$99,675.22 |

-Trustee Byrne motioned to approve resolution #100, Trustee Milhous seconded.

ROLL CALL:

ALL AYES
NO NAYS
NO ABSECTIONS

Res. #35 Rev Approve: Extending the contract to U. S. Security Associates, Inc. from July 1, 2018 to December 31, 2018 up to \$200,000 for this period.

Res. #35 Rev.

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES
U. S. Security Associates, Inc.
Atlantic City, NJ**

WHEREAS, under New Jersey Community College Contract Law (18A:64a-25.5) a Contract for Professional Services may be negotiated or awarded without public advertising for Bids; and

WHEREAS, as required by Play-To-Play law a Business Disclosure Entity Certification is on file; and

WHEREAS, at the November 24, 2015 meeting the Board of Trustees approved resolution #35 to have U. S. Security Associates, Inc. provide an armed security presence on each of the College's three campuses, and

WHEREAS, the Board of Trustees approved extending the contract to U. S. Security Associates Inc. on multiple occasions with the most recent being at the December 19, 2017 meeting Resolution #35 Revised to June 30, 2018, and

WHEREAS, the use of a private security firm providing retired police and sheriff officers as security guards, will enhance the capacity for a more rapid, on-site armed response to an active violent incident at the College, and

WHEREAS, U. S. Security Associates, Inc. exclusively engages retired police and sheriff officers, who are trained to respond to an active shooter event, and

WHEREAS, U. S. Security Associates, Inc. will allow the College to oversee and assign duties to their guards, which means they can rapidly assimilate into the College culture in their interaction with the students, employees, and visitors, and

THEREFORE BE IT RESOLVED, that the Board of Trustees of Atlantic Cape Community College extends the contract to U. S. Security Associates, Inc. from July 1, 2018 to December 31, 2018 up to \$200,000 for this period.

-Trustee Byrne motioned to approve Resolution #35 Revised, Trustee Lefke seconded.

ROLL CALL:

ALL AYES

NO NAYS

NO ABSENTIONS

Res. #108 Approve: The revision to the Cape May Campus Student Success Center at a cost not to exceed \$120,000.

Res. #108

Resolution Revising the Cape May County Campus Student Success Center

WHEREAS, the State approved funding under the State of New Jersey Building Our Future Bond Act for the College to renovate space on the Cape May County Campus for a Student Success Center in 2013, and

WHEREAS, the total amount of State funding is \$500,620 with a match of \$166,873 from Cape May County for a project total of \$667,493, and

WHEREAS, the Student Success Center project was scaled back from the original grant application due to budget estimates causing room eliminations, and

WHEREAS, the cost of the project came in under budget and there are remaining funds from the grant including the match of about \$120,000, and

WHEREAS, the College wants to use these funds to make some revisions to the Student Success Center renovating and refitting of approximately 600 square feet of the original Student Success Center computer lab in order to provide students with a space for group seminars, group advising and other similar applications, and

WHEREAS, the revised plan calls for the relocation of computers to *Student Success Computer Lab A*, which is designed for supplemental instruction, and in addition, laptop computers will be purchased for a *Student Success Computer Lab B* for the purpose of providing learning and career planning assistance designed to enhance success.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College approve the revision to the Cape May Campus Student Success Center at a cost not to exceed \$120,000.

-Trustee Byrne noted that there were funds left in Go Bonds and the State was asked to reallocate the remainder of the funds for this project.

-Trustee Walsh motioned to approve resolution #108, Trustee Deluca seconded.

ROLL CALL:

ALL AYES

NO NAYS

NO ABSENTIONS

Res. #99 Approve: Faculty Promotions-Svetlana Marzelli, from Associate Professor, Computer Information Systems to Professor, Computer Information Systems effective September 4, 2018 at a salary increase from \$65,712 to \$73,858; **Jolie Master**, from Assistant Professor, Biology to Associate Professor, Biology effective September 4, 2018 at a salary increase from \$59,061 to \$62,371. Resignation-Janet Marler, Associate Dean, Academic Support Services effective June 1, 2018.

Res. #99

Personnel Action

It is respectfully requested, upon the recommendation of the President, that the Board approve the following:

Faculty Promotions

Svetlana Marzelli, from Associate Professor, Computer Information Systems to Professor, Computer Information Systems effective September 4, 2018 at a salary increase from \$65,712 to \$73,858.

Jolie Master, from Assistant Professor, Biology to Associate Professor, Biology effective September 4, 2018 at a salary increase from \$59,061 to \$62,371.

Resignation

Janet Marler, Associate Dean, Academic Support Services effective June 1, 2018.

-Trustee Parker motioned to approve resolution #99, Trustee Milhous seconded.

ROLL CALL:

ALL AYES

NO NAYS

NO ABSENTIONS

Res. #99A Approve: Reclassification-Dorothy Filomena from Science Lab Assistant, Science to Science Lab Specialist, Science with a base salary increase bringing her salary from \$37,902 to \$39,797 effective May 23, 2018; **Amanda McCullough** from Public Relations/Social Media Specialist, College Relations to Public Relations/Social Media Manager, College Relations with a base salary increase bringing her salary from \$40,598 to \$46,861 effective May 23, 2018; **Caesar Niglio**, Master Technician, Student Affairs with a base salary increase bringing his salary from \$65,596 to \$68,876 effective May 23, 2018.

Res. #99A

Personnel Action- Reclassification

It is respectfully requested, upon the recommendation of the President, that the Board approve the following:
Reclassifications

Dorothy Filomena from Science Lab Assistant, Science to Science Lab Specialist, Science with a base salary increase bringing her salary from \$37,902 to \$39,797 effective May 23, 2018.

Amanda McCullough from Public Relations/Social Media Specialist, College Relations to Public Relations/Social Media Manager, College Relations with a base salary increase bringing her salary from \$40,598 to \$46,861 effective May 23, 2018.

Caesar Niglio, Master Technician, Student Affairs with a base salary increase bringing his salary from \$65,596 to \$68,876 effective May 23, 2018.

-Trustee Parker noted that additional responsibilities are necessary to continue the work of the College efficiency and effectively due to downsizing.

-Trustee Parker motioned to approve resolution #99A, Trustee Money seconded.

ROLL CALL:

ALL AYES

NO NAYS

NO ABSENTIONS

XI. COMMITTEE REPORTS: Discussion/Questions

PERSONNEL AND BOARD DEVELOPMENT- Trustee Parker noted there were no items on the Clery Act Report.

FOUNDATION REPORT-Trustee Torres stated that the annual scholarship event was May 15 at the Mays Landing Campus. There were approximately 50 donors and 275 returning students and family members present. The event highlighted scholarship recipients, donors and alumni.

NEW JERSEY COUNCIL OF COUNTY COLLEGES (NJCCC)- Trustee Torres noted that the NJCCC is working on the Community College Opportunity Grant. The Health Transfer Bill is still in Assembly and the Baccalaureate in Applied Science is on the House Floor. This will allow Vocational Schools to offer dual enrollment and credits for vocational programs. The next meeting is at Middlesex Community College on June 20; all are invited to attend.

XII. OTHER BUSINESS- No other business

XIII. COMMENTS FROM THE PUBLIC-Niglio discussed graduation briefly noting that \$50 was earned from free water giveaway. The union leadership will be at the South Jersey Craft Beer, Food and Music Festival to continue to offer water and raise funds for student scholarships. There was \$1600 in scholarships awarded to two students this year.

XIV. ADJOURNMENT

-At 7:21pm, Trustee Lefke motioned to adjourn, Trustee Money seconded.

ROLL CALL:

ALL AYES

NO NAYS

NO ABSENTIONS